

Sustainable Procurement Policy

Introduction

Bukhara State University acknowledges sustainability's significance and strives to minimize environmental, social, and economic impacts in all operations. The university has developed the Sustainable Procurement Policy to enhance our sustainable performance.

Purpose

This policy aims to ensure that operations related to the procurement of goods, services, and construction works throughout the university are carried out while considering environmental, social, and economic factors and play a part in guidance for internal buyers and current and potential suppliers and subcontractors.

Objectives

Sustainable Procurement objectives are as follows:

- Adhere to all applicable laws and regulations
- Encourage suppliers and contractors to evaluate and become conscious of sustainability
- Acquire sustainable goods and services
- Minimize the effects of building and renovation initiatives on the environment.
- Include environmental, economic, and social concerns when deciding on specific goods or services.
- Consider sustainable factors when assessing proposals from possible vendors.
- Raise awareness of sustainable concerns and factors within the user community
- Create metrics for our sustainable practices based on industry norms.
- Employ the metrics created to track our sustainable practices to strive for ongoing improvement.
- Utilize the monitored practice's outcomes to compare our performance to those of other organizations of a similar kind.
- Examine the benchmarked performance to find areas where practice needs to be improved.

Actions

To accomplish our goals the university will:

- ❖ revise the need to purchase, shorten consumption, and simultaneously the needs of the user;
- ❖ Guarantee that all applicable procurement contracts and tenders include sustainability specifications as appropriate to the goods and services being purchased;

- ❖ Assess the sustainability/environmental performance of suppliers and contractors, and encourage them to conduct their operations in an environmentally sensitive manner;
- ❖ Invest in items that are ethically and fairly traded, refrain from labor exploitation, and encourage the purchasing of goods and services that promote diversity and equality;
- ❖ Encourage staff involved in purchasing to adopt the Sustainable Procurement Policy by providing awareness and training;

Key Responsibilities

For All Staff:

- Always evaluate the necessity of purchases and explore opportunities for reusing and sharing existing resources.
- Prioritize sustainability and consider whole-life costs when choosing suppliers and awarding contracts.
- Engage in personal development to ensure competency in integrating sustainability into purchasing decisions.

For the Procurement Team:

- Integrate sustainable procurement practices into the University's procurement procedures, policies, and practices.
- Provide specialized support for procuring goods and services that are high value, high volume, high impact, or high risk.
- Develop guidance and conduct training sessions for staff to apply this policy to their procurement activities, ensuring accessibility of information.
- Offer advice to faculties and divisions regarding sustainability issues in procurement.
- Actively engage with the supply chain to maintain transparency and communicate sustainability expectations, while managing contracts effectively.

For Suppliers and Sub-Contractors:

- Contractually oblige suppliers and subcontractors to adhere to this policy as outlined in their contracts.
- Request suppliers to furnish data and information on sustainability aspects of their products and services, and commit to improving sustainability performance throughout their contract with the University.

Governance

The Rector of Bukhara State University is responsible for implementing this policy. The sustainable procurement policy will be reviewed every three years.